

# **ALMA BOARD**

## **Second Meeting 26 – 27 May 2003**

### **Summary of Conclusions and Actions**

1. The Board confirmed the minutes of the Meeting of 24 – 25 February, 2003.
2. The Board agreed the notes of the telecon on 29 April.
3. The Board noted the progress reports from the European and North American Project Managers.
4. The Board noted the progress report from the Director.
5. The Board noted issues raised by the Director in restricted session.
6. The Board noted the progress report from the Chair of the Key Personnel Search Committee. The Board re-affirmed its commitment to filling the remaining key positions as soon as possible.
7. The Board noted that discussions between the Executives on the way they would work together in implementing the overall arrangements for carrying out ALMA as provided for in the Bilateral Agreement were nearly concluded, and would result in a formal exchange of letters.
8. The Board noted the recommendations in the AMAC report 24 – 25 March 2003. The Board noted the progress made in following up the suggestions over project management control systems. The Board requested the Management IPT, working with the Executives, to prepare a response to the report for discussion at the 3 July Board telecon.
9. The Board agreed that the next AMAC should take place in Europe in the week beginning 13 October 2003, and that the charge would be discussed by the Board at the August 7 telecon.
10. The Board noted the recommendations of the ASAC report of 2 – 3 April 2003. The Board discussed topics for the charge for the next meeting of ASAC (5 – 6 September, in Hamilton, Ontario), and requested members to suggest topics through I Corbett for discussion at the telecon on 3 July.
11. The Board noted that CONICYT had opened the process to protect land West and South of the ALMA concession.

12. The Board noted progress in Chile and agreed the basic framework for the Agreements with Region II and CONICYT. The Board noted that no date had yet been fixed for a possible signing ceremony in the presence of President Lagos.
13. The Board agreed that temporary access permits should be requested immediately, because it was unlikely that all the necessary legal formalities over the purchases and concession could be completed before the end of July, and requested the Executives to take the necessary steps.
14. The Board requested the Executives to develop ideas for cultural exchanges with the indigenous population.
15. The Board reviewed the process proposed for the procurement of the production antennas and re-affirmed its support of a competitive bid process carried out by the Executives, with the goal of issuing CFT/RFP documents in October and a joint assessment of bids by February 2004, subject to the necessary legal clarifications.
16. The Board agreed that the approach to securing these bids should be as symmetric as possible between Executives, and requested the Executives, working with the JAO, to co-ordinate their preparations prior to issuing the CFT/RFP documents.
17. The Board welcomed the progress reported by the Japan Negotiating Team from the preparatory meeting with NAOJ on 8 May.
18. The Board agreed to the framework of the approach to be taken by the JAO in discussions on Value with the NAOJ during ALMA week in Victoria. The JAO will report back to the Board by telecon on 12 June and the issue will be discussed at the next Board telecons.
19. The Board agreed that the development of models for Operations of both the baseline ALMA and the enhanced ALMA was a priority for Victoria. The Board agreed that the apportionment of responsibilities would then require further study.
20. The Board confirmed that the next face to face meeting would take place in Santiago, Chile, on 3 – 4 November. This would be followed by a Ground Breaking Ceremony on Chajnantor on 6 November, preceded if possible by a meeting with representatives of San Pedro on 5 November.