

Appendix A: Agenda ESAC meeting

OAN, Madrid, September 1 2003

8:30 - 8:45:	Welcome Project updates	Ewine, Rafael Richard Kurz
8:45 - 9:05:	Introduction RSC discussion; Purpose of meeting	Ewine
9:05 - 10:15:	Experiences in user support at other facilities – VLT – IRAM – Jodrell Bank – JIVE – Others (VLA, Gemini, ISO, HST, SIRTf,...) – Discussion: Differences/similarities optical vs radio vs space facilities	Dave Silva Michel Guelin Phil Diamond Mike Garrett Ewine All
10:15 - 10:35:	Coffee	
10:35 - 11:05:	ALMA operations Chile – OSF – Santiago office – Discussion	Massimo Tarenghi
11:05 - 12:30:	European RSC functions: User's perspective – Core functions – Additional functions – Relation with software – Discussion	Leonardo Testi
12:30 - 13:45:	Lunch	
13:45 - 16:30:	ESO Long Range Plan – ESO as central node of European RSC – Discussion of possible models - Early operations - Mature operations – Discussion: how to assure that institutes and community are strongly involved and their expertise used/maintained in the ALMA era	Dave Silva All
16:30 - 17:45:	ESAC closed session	
17:45 - 18:15:	Plenary discussion – Outcome of closed session – Future steps	

Background material

- ESO proposal to become the central node of the European RSC, as stated in the draft ESO Long Range Plan
- Chapter 6 of ALMA Project Plan dd. February 10 2003 on science operations
- Summary of planned ALMA science operations manpower in Chile and at each RSC
- Comparison of science operations manpower at different facilities (Appendix B)
- Appendix C of ASAC September 2001 report on science operations
- Presentations at November 8 2002 ESO meeting on science operations
- Summary of questionnaire following November 8 2002 ESO meeting
- Summary of ESAC December 2001 telecon on the European RSC
- Summary of ESAC February 2002 meeting on the European RSC
- ADACE document dd. December 2001